

Glasgow Kelvin College

Audit and Risk Committee Meeting of 10 February 2026

Policies

**Report by Secretary to the Board of Management and Assistant Principal Estates,
Corporate Planning and Governance**

1. Introduction

As members will be aware, and in line with the review schedule, the following governing documents are due for review:

- Code of Conduct for the Board of Management
- Conflict of Interest Policy

These governing documents have been reviewed by the Secretary to the Board of Management and the Assistant Principal Estates, Corporate Planning and Governance.

2. Code of Conduct for the Board of Management

The College previously updated this Code of Conduct in line with the Model Code of Conduct produced by the Ethical Standards in Public Life in January 2022. This was communicated via a Scottish Government letter to the Chair of the Board of Management.

There have been no further amendments to date to the Code of Conduct for Members of Devolved Public Bodies. Having reviewed this Code in detail it is still considered to be appropriate and in order.

The review dates have been amended. A copy of this Code of Conduct is available at [Appendix 1](#) on the portal with minor date changes made in blue text.

3. Conflict of Interest Policy

As stated above, the Secretary to the Board of Management and the Assistant Principal Estates, Corporate Planning and Governance have reviewed this Policy in detail and it is still considered to be in order.

Minor changes have been made to this Policy in terms of review dates; these changes made are detailed in blue text.

A copy of this Conflict of Interest Policy is available at [Appendix 2](#) on the portal.

3. Resource Implications

There are no real resource implications involved in terms of reviewing these governing documents.

4. Impact on Students

There are no negative impact on students identified as a consequence of anything within this report or the routine review of these policies.

5. Equalities

No adverse impacts on individuals with protected characteristics have been identified as a consequence of this report. Equality Impact Assessments for these policies have been refreshed and are available upon request.

6. Risk and Assurance

Risk to the College is mitigated by ensuring that appropriate governing documents are in place and that the Board of Management receive the necessary assurances that these are being reviewed within the governing framework.

7. Data Protection

There are no data protection implications arising as a consequence of this report.

8. Environmental and Sustainability

There are no new environmental and sustainability matters arising from the contents of this report.

9. Recommendations

It is recommended that members:

- i) note the contents of this report; and
- ii) endorse the Code of Conduct for the Board of Management as contained in [Appendix 1](#), which will then go to the Board for approval;
- iii) endorse the Conflict of Interest Policy as contained in [Appendix 2](#), which will then also go to Board of Management for approval.

10. Further Information

Further information can be obtained from Secretary to the Board of Management, Michelle Brand at mbrand@glasgowkelvin.ac.uk and the Assistant Principal Estates, Corporate Planning and Governance, Lisa Clark at lisaclark@glasgowkelvin.ac.uk

Lisa Clark and Michelle Brand
February 2026